



Privacy Policy

Reviewed May 19, 2022

Policy

The Marguerite Centre recognizes the importance of privacy and is committed to maintaining the accuracy, confidentiality and security of your personal information. This privacy policy describes the personal information that The Marguerite Centre collects how we manage that information and the circumstances under which we may disclose that information. The Marguerite Centre reserves the right to change this policy at any time.

Cookies

In order to improve our site on an ongoing basis, we use cookies to track your visit. The Marguerite Centre also uses cookies to provide users with certain features (for example, customized delivery of information based on your choice of language and your preferred province/territory) available our website. A cookie is a small amount of data that is transferred to your browser by a web server and can only be read by the website that gave it to you. It functions as your identification card. It is not a program and cannot be executed as code or deliver viruses.

Cookies can also customize the site to your particular interests or store your personal information – like passwords or user IDs. If a site ever greets you with your name, chances are it's using a cookie to do so. Most browsers are initially set to accept cookies. You can set your browser to notify you when you receive a cookie – this gives you the chance to decide whether to accept it. To learn more about cookies and how to change your settings, please use the help function in your browser. The alerts will be quite frequent, however, and may eventually become annoying.

You can use The Marguerite Centre website without cookies, but you may have to re-enter information each time you visit.

Information we collect on themargueritecentre.com and how we use it

Two types of information are collected from our website:

1. Aggregate information regarding overall website traffic patterns. Web servers collect this type of standard web server/visitor traffic information as part of web log processes. We do not report on individual user sessions.
2. Personal information you provide to us. The personal information The Marguerite Centre collects is the minimum required to establish and maintain a service, volunteer, participant, donor or program relationship with you.

You do not need to give any personal information to access information on themargueritecentre.com. There are instances on our website, however, when The Marguerite Centre requests individually identifiable information from you.

Personal information

We collect personal information only when you provide it to us by filling in an online form or registering as a volunteer or participant in an event. You do not need to give personal information to receive information from this site.

We do not share any personal information we collect about our donors, volunteers or residents with any other organization and do not sell lists.

Online donations

When you choose to make an online donation through The Marguerite Centre website, we may request the following information:



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1. Contact information: first and last name, street address, city, province or state, postal or zip code, country, telephone number, e-mail address and other contact information.

This information is used to process your donation and your tax receipt.

2. Credit card information: for donations we process standard credit card information (card number, card type and expiration date) via a secure, 128-bit encrypted Secure Sockets Layer (SSL) session. SSL is the proven standard for secure web transactions.

This information is only used to process the payment of your donation.

3. In Memoriam and In Honour contributions: in the case of memorial contributions and honour contributions, a personalized acknowledgement card is sent to a designated recipient, usually the family member of the deceased or the honouree. Therefore, we will request the name, address, city, province or state, postal or zip code, country and telephone number for your designated acknowledgement card recipient.

This information is only used for the purpose of sending the acknowledgement card.

Volunteer information forms

Potential volunteers who complete online application forms are assured of confidentiality. Your information will not be shared with any other organization. When you choose to submit a volunteer information/application form through our website, we may request the following information:

1. Contact information: first and last name, street address, city, province or state, postal or zip code, country, telephone number, e-mail address and other contact information.

This information is used to process your volunteer application.

2. Personal information: information about your particular area of interest and your personal references.

This information is used to process your volunteer application.

Event online registration

When you choose to register for a Marguerite Centre event through our website, we may request the following information.

1. Participant registration information: includes name, address and other contact information, including e-mail address and the particular event location you've registered for.

This information is used to process your registration and to contact you shortly after your registration to provide additional information you will need for the event.

2. Volunteer registration information: includes name, address and other contact information, including e-mail address, the particular event location you've registered for and the volunteer areas you are interested in.

This information is used only to help us process your application and find the role that is right for you.

3. Pledge information: includes name, address and other contact information for the person making the donation by pledging a participant, as well as information required to process a tax-receipt.

This information is used to process your donation and provide your receipt. The specific participant that you pledge will also be provided with your name and the amount of your pledge.

4. Personal account information: in order to use our online registration application, you will need to provide your e-mail address and a password. This information will remain confidential.

Your personal account information will provide access to information about your personal registration



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details as well as information about your pledge status. Your password is stored in our database and you may change it at any time by logging in to your account.

5. Credit card information: we process standard credit card information (card number, card type and expiration date) via a secure, 128-bit encrypted Secure Sockets Layer (SSL) session. SSL is the proven standard for secure web transactions.

This information is only used to process your financial transaction and is not stored.

E-mail inquiries

Our website contains several e-mail links that allow web visitors to easily send an e-mail inquiry or feedback to The Marguerite Centre. When you use the e-mail links, your e-mail address and the subject of your inquiry are provided to The Marguerite Centre.

We only use this information to respond to your inquiries and track the service we provide. This information helps us improve our website, provide more relevant information to our site visitors and update our site as need be.

Canada Customs and Revenue Agency requirements relating to donations

In order to satisfy the requirements of the Canada Customs and Revenue Agency (CCRA), we maintain records of all contributions to The Marguerite Centre. Personal information is private and confidential. Additionally, all information is stored in a secure location accessible only by authorized staff and volunteers.

Future contact with The Marguerite Centre

The Marguerite Centre may contact online donors or event participants with further communications on a variety of topics. Donors may be contacted by mail, telephone or e-mail. If you do not wish to be contacted, we will honour this request. Simply contact us at:

The Marguerite Centre
PO Box 1
Lakeside, NS
B3T 1M6
(902) 444-3089

You can also restrict the use of your contact information by contacting The Marguerite Centre office. Occasionally, The Marguerite Centre may contact individuals who have provided their individually identifiable information through the website, and have agreed to be contacted, specifically in order to conduct surveys seeking feedback. These surveys are used to improve our level of service to you. While aggregate information about survey results may be publicized, individual data from these surveys will not be shared with other organizations.

Links to other sites

The Marguerite Centre has links to other websites that are not under its control. The Marguerite Centre is not responsible for the contents of any linked website, any link contained in a linked website or any changes or updates to such websites. The inclusion of any link does not mean that The Marguerite Centre endorses that website.

Please be aware that The Marguerite Centre is not responsible for the privacy practices of other websites that we link to. We encourage you to read the privacy statements of each and every website that requests personal information from you.